



Marketing and Positioning Ourselves for Changing Roles in Staff and Organization Development

RSVP INFORMATION:

Please RSVP no later than October 22, 2007 to Barbara Kleefeld:

E-Mail: Barbara.Kleefeld@po.state.ct.us

Phone: 860-550-6419

DATE:

October 26, 2007

TIME:

8:30 AM to 10:00 AM Business Meeting

10:00 AM to 12:00 Noon Information Sharing and Agency Spotlights

LOCATION:

Department of Revenue Services
Mezzanine Training Center, Room 2AB
25 Sigourney Street
Hartford, CT 06106
(You must sign in with the Security Desk)

PROGRAM DESCRIPTION:

Join us in our new Information Sharing/Business Meeting format as we explore how some staff and organization development functions have transformed themselves through the years from their infancy to their present stage in response to the changing roles in our field (now more lovingly known by ASTD as the workplace learning and performance profession)! Your colleagues from the Departments of Labor, Motor Vehicles, and Transportation will help start the conversation and highlight what's happening in their agencies. Representatives from the Department of Administrative Services will also be available to explain guidelines for using the Director of Organization Development, Director of Staff Development, and Organizational Development and Training Specialist classifications.

OUR SPEAKERS:

- Deana Giordano, Programs and Services Coordinator, Department of Labor
- Bob McGarry, Director of Organization Development, Department of Motor Vehicles
- Cheryl Malerba, Director of Staff Development, Department of Transportation
- Heather Tweeddale and Deb Atkinson, Human Resources Consultants, Department of Administrative Services

DRIVING AND PARKING INFORMATION:

Department of Revenue Services, 25 Sigourney Street, Hartford

FROM I-91

Take **I-84 West** in Hartford. Follow instructions "From East of Hartford" below.

FROM WEST OF HARTFORD (I-84 east bound)

*Use **EXIT #46** Sisson Ave. This is a left exit.

*At the traffic light/intersection, **TURN LEFT ONTO SISSON AVE.**

*At next light, **TURN LEFT ONTO CAPITOL AVE.**

*At the fourth light, **TURN RIGHT ON PARK TERRACE.** Loop up to your right, and take an **IMMEDIATE LEFT** into the front drive at 25 Sigourney Street.

FROM EAST OF HARTFORD (I-84 west bound)

*Take **EXIT #47**, Sigourney Street

*Stay in left lane. At traffic light **TURN LEFT ONTO SIGOURNEY STREET.**

To Park in Garage:

*Move quickly to right lane. The large brown Xerox Bldg. is immediately on your right. **TURN RIGHT INTO CIRCULAR DRIVE** - Press button to take ticket. Parking will be validated by the Training and Development Unit.

ENTERING THE PARKING GARAGE AND BUILDING

Press button for parking ticket and enter garage. There are parking levels both above (your first right) and below (your second right). If you do not find a space fairly quickly proceed to the P-1 level. Space is almost always available there.

Please park in unmarked spaces - not visitor spaces. Note your parking level to find your car later. Bring your parking ticket into the building.

Enter the building at any level and take garage elevator to mezzanine (level P-5). Stop at the Security Desk to sign in and be directed to proper room.

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